

# TOWN OF EAST HAMPTON

## AGENDA REPORT

Town Manager Approval: \_\_\_\_\_



Item to be presented by: Nancy Hasselman

DATE: June 12, 2012  
SUBJECT: Suspense List for Uncollectible Taxes  
DEPARTMENT: Tax Office

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### RECOMMENDED ACTION

That the Town Council approve the attached suspense list and authorize the Tax Collector to transfer these uncollectible taxes to the suspense tax book.

### BACKGROUND

The Tax Office has used every search engine available to locate the taxpayers on the suspense list and it is not cost effective to continue to pursue these uncollectible taxes.

The suspended taxes are still collectible however, it is necessary to put them in the suspense book and not incur further costs in trying to pursue collection.

### ALTERNATIVE ACTIONS

Other direction as determined by Town Council.

### FISCAL IMPACT

No further expenses incurred but if collected, they do come back from the suspense list.

EH: Clerks Office

AGENDA ITEM: \_\_\_\_\_

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# TOWN OF EAST HAMPTON AGENDA REPORT

Agenda Item: 9a

Item to be presented by: VFS

DATE: June 12, 2012

SUBJECT: 2012/13 Public Water System Operating Budget & Water Rate Recommendation

DEPARTMENT: WPCA

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**RECOMMENDED ACTION** - to approve the 2012/13 Operating Budget for the Two Community Water Systems owned by the Town and operated by the WPCA and authorize water rates to fund their operations.

**BACKGROUND** – The operating budget for the two (2) public water systems has been recommended by the WPCA at its regular scheduled meeting of May 1, 2012. As with past budgets it was developed based upon current operating conditions and known operational changes necessary to operate the systems as efficiently as possible. The recommended budget for both systems totals \$112,910.00 and represents an increase of 0.31% or \$353.00 over last year.

## **Town Center Water System**

The TCWS continues to perform within parameters and over the last year has experienced few repairs. For the upcoming year two new items have been budgeted; inspection of the finish water storage tank pursuant to the state health code and evaluation of filter media in the carbon and greensand filters. The first year of a three year hydrant maintenance program went extremely well and several secondary gates have been restored to operating condition in the system. Financially we continue to lag behind revenue projections due to the number of vacant buildings in the Village Center, there are few terminations as a result of “failure to pay”.

## **Royal Oaks Water System**

This is the seventh year of operation for the ROWS and second with all 82 homes on line. The modifications made as a result of the 2010 failure of well #3 were only the beginning and the system continues to require preventive maintenance associated with well #3 and worsening raw water quality from adjacent wells. In 2011/12 we experienced color and turbidity exceedances. These events required the delivery of Tier 2 notices to all customers. Neither color nor turbidity are associated with any health effects, however, they are indicators that a possible health concern may exist. Color and turbidity associated with rock wells in East Hampton is not news, however, these occurrences had to be addressed. In 2010 the “Aqua Freed” process was utilized to recondition Well #3 and at the same time we installed the proprietary process called “Aqua Gard” to rehabilitate the well in the future. Aqua Gard work was completed over the two day period of March 19-20, 2012 at Well #3. In addition, filter media in greensand filters #1 and #2 was replaced during the week of March 26, 2012; this will likely become an annual event. Finally, the installation of an automatic blow-off on well #4 was installed the week of May 1, 2012. An explanatory letter to the RO customers preceded all these activities.

This budget reflects known operation adjustments and maintenance procedures that have become routine with the full build-out of the system. From time to time “failure to pay” does require termination of service; however, revenue projections continue to support the operation of the system.

WATER RATE RECOMMENDATION:

As in previous years we have reviewed the water rate structure of our pier group containing 6 water utilities (4 municipal and 2 private). Once again we have found that this year there has been very little change in the rates, more than likely the result of a slower economic recovery.

As stated above, this year's budget of \$112,910.00 reflects a proposed increase in expenses of \$352.00 or 0.31% over last year. Revenues are projected at current rates (Equivalent Meter Units of \$12.00/EMU & a Commodity Charge of \$5.11/1000 gallons) to equal \$89,377.00, leaving a projected transfer from the Town of \$23,532.00. This projected transfer continues the downward trend in town funding for a third consecutive year with no change in water rates.

Additional detailed information may be found in the following report.

**Recommended Resolution:** The Town Council does hereby approve the 2012/13 Public Water System Operating Budget substantially in the form presented and furthermore adopts the following rate structure effective July 15, 2012.

Effective July 15, 2012 water billing rates are as follows:

- Equivalent Meter Units: \$12.00/EMU
- Commodity Charge: \$5.11/1000 gallons

ALTERNATIVE ACTIONS – at the discretion of the Town Council

FISCAL IMPACT – variable depending upon the ultimate action of the Town Council.

## Community Water Systems Expense Budget 2012-13

### EXPENDITURES

	Approved 11-12 Budget	Proposed 12-13 Budget	\$ +/-	% +/-
5120 - PIT Seasonal PIR (admin)	3,473	5,128	1,655	47.65%
5220- Social Security (.062)	215	318	103	47.88%
5122 - Medicare (.0145)	50	74	24	48.71%
5319 - Meetings/Conf.	750	1,075	325	43.33%
5330 - Prof/Tech Services	7,500	8,750	1,250	16.67%
5430 - Bldg & Equip. Mnt & Rep.	19,700	15,500	(4,200)	-21.32%
5436 - Underground Tank Testing	22,200	24,000	1,800	8.11%
5520 - Prop/Liab Ins (Inc 10%)	3,087	3,087	(0)	-0.01%
5530 - Communications	2,150	1,800	(350)	-16.28%
5540 - Newspaper Advertising	150	150	0	0.00%
5580 - Travel	6,000	6,000	0	0.00%
5590 - Other Purch. Services	10,283	10,713	430	4.18%
5611 - Off Supp/Minor Equip/Material	200	200	0	0.00%
5615 - Uniform Allowance	300	300	0	0.00%
5622 - Electricity	19,800	18,900	(900)	-4.55%
5627 - Motor Fuel (Veh & Gen)	1,250	1,250	0	0.00%
5680 - Chemicals	8,100	8,100	0	0.00%
5690 - Other Supp/Materials	900	450	(450)	-50.00%
5744 - Computer Equip	75	75	0	0.00%
5810 - Dues & Fees	475	1,140	665	140.00%
5923 - Oper. Transfer to S.F.	2,500	2,500	0	0.00%
5980 - Res for Cap & NR	1,000	1,000	0	0.00%
5990 - Contingency	2,400	2,400	0	0.00%
TOTAL	112,558	112,910	352	0.31%





**East Hampton Water Pollution Control Authority**  
**Community Water Systems Fiscal Year Budget - 2012-13**

**REVENUES**

Residential Consumption Estimated

	<b>VCWS</b>	<b>ROWS</b>
monthly production (gals.)	9,100	9,000
Est. daily cons./unit (gals.)	303	108
Mthly. commodity cost (\$/1000gals.)	\$5.11	\$5.11
Monthly commodity charge (\$)	\$46.50	\$45.99
Monthly meter cost (1EMU = X.XX)	\$12.00	\$12.00
Per unit monthly cost (\$)	\$58.50	\$57.99
Homes/units	30	83
Estimated monthly revenue	\$1,755	\$4,813

Est. Residential yearly revenue	\$21,060.36	\$57,758.04	\$78,818
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	<b>Ctr. Sch.</b>	<b>Mem. Sch.</b>
Monthly meter cost (15 EMU = \$X.XX)	\$180.00	
daily consumption (gals/day)	<b>500</b>	
Monthly commodity charge (\$)	\$76.65	
Monthly meter cost (20 EMU = \$X.XX)		\$240.00
daily consumption (gals/day)		<b>2,500</b>
Monthly commodity charge (\$)		\$383.25
Estimated monthly revenue	\$256.65	\$623.25

Est. Institutional yearly revenue	\$3,079.80	\$7,479.00	\$10,559
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Estimated total revenue 11/12	\$24,140.16	\$65,237.04	\$89,377
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Transfer From Annual Town Budget..... Village Water System			\$23,532
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Proposed fiscal year Operating Budget			\$112,910
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**Nancy Hasselman, CCMC**  
**Collector of Revenue**  
**Town of East Hampton**

June 12, 2012

To: The East Hampton Town Council

Please find copies of tax refunds for your review. The total refunds equal \$941.17.

Thank you for your assistance.

*Nancy Hasselman, CCMC*

Nancy Hasselman, CCMC  
Collector of Revenue

0 • C		
110 • 20	+	
82 • 93	+	
145 • 09	+	
24 • 06	+	
422 • 84	+	
4 • 07	+	
151 • 98	+	
941 • 17	*	
0 • 00	*	